

C

Create Commitment to MSA Compliance

- **Coverage** - Determine if Your Company is Subject to MSA
- **Key Requirements** - Understand Key MSA Requirements and Impact of Those Requirements on Your Company and its Suppliers

E

Establish Effective MSA Governance Program

- **Tone** - Set Strong Tone at the Top to Ensure Stakeholder Commitment and Engagement
- **Team** - Form Multi-Disciplinary MSA Compliance Team with Members who Understand Company's Business Operations and Supply Chains and Assign Responsibilities
- **Program Basics** - Establish MSA Governance Program with New Policies, Procedures, and Processes and/or Leverage Components of Existing Vendor Management and Other Programs
- **Due Diligence** - Develop and Maintain Operations and Supplier Assessment Processes and Monitoring and Reporting Framework with Key Performance Indicators and Metrics to Benchmark Program and Respond to Risks
- **Outreach** - Provide Training, Whistleblower Hotline, and Other Internal and External Outreach

N

Navigate Internal MSA Risks

- **Footprint** - Map Company's Business Operations
- **Holistic View** - Understand Risks of Modern Slavery Practices in Company's Business Operations
- **Assess and Address Risks** - Distribute Periodic MSA Assessments to Operations Groups and Review and Respond to Identified Risks
- **Other Ongoing Requirements** - Require Selected Employees and Staff to Receive Periodic MSA Training and Provide Other Outreach to Raise Awareness of Modern Slavery Risks

T

Tackle External MSA Risks

- **Footprint** - Map Company's Local, National, and Global Supply Chains
- **Holistic View** - Understand Risks of Modern Slavery Practices in Company's Supply Chains
- **Assess and Address Risks** - Distribute Periodic MSA Assessments to Suppliers and Review and Respond to Identified Risks
- **Other Ongoing Requirements** - Add MSA Assessments to New Supplier Selection Process, Require Annual Training of Supplier Staff, and Embed MSA-related Contractual Provisions in Supplier Contracts

R

Respond to Annual Government Reporting Requirements

- **Deadlines** - Prepare for and Meet Applicable Annual Deadlines for Reporting Company's MSA Compliance to Australian Government
- **MSA Statement Content Requirements** - Comply with Content Requirements for MSA Statement.
- **Public Record** - Prepare for Company's MSA Statement to be Accessible by Public and Inquiries from Australian Government.

L

Lean into Long Range Planning and Continuous Improvement

- **Strategic Planning** - Embed Continuous Improvement Goals into MSA Governance Program
- **Global Responsibility** - Engage with Local, National, and Global Community to Raise Awareness and Advocate for Actions to Eradicate Modern Slavery